

Insight @ KU Student Chapter of the University of Kansas ...

a student-chapter of INSIGHT WOMEN'S CENTER (Lawrence, Kansas)

I. The Name of this organization is Insight @ KU Student Chapter of the University of Kansas (“*Chapter*”), a group consisting of undergrad or grad students at The University of Kansas.

II. Purposes. The Chapter will be guided by the following purposes:

- 2.1. ... to help a woman continue her pregnancy and education.
- 2.2. ... to share the love, hope, and truth of Jesus Christ ~ both in word and deed.

III. Statement of Faith.

3.1. All members & leaders of this Chapter must agree to & affirm the following. *I believe:*

- that the Bible is the only fully inspired, infallible, inerrant, & authoritative, written word of God.
- that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
- in the deity of the Lord Jesus Christ, in His virgin birth, in His bodily resurrection, and in His personal return in power and glory.
- that the human race is fallen in Adam and that the salvation of lost and sinful man depends upon the substitutionary death of Jesus Christ and is made effectual by faith alone.
- in the personality and deity of the Holy Spirit.
- in the resurrection of both the saved and the lost; those who are saved to the resurrection of life and those who are lost to the resurrection of damnation.
- in the Great Commission as the primary mission of the church, and in the spiritual unity of believers in our Lord Jesus Christ.
- that man was created in God's image & that, from the moment of conception, man bears His image. We believe that all life begins at conception, and we have no right to interrupt that plan of God.

3.2. Adherence. All Chapter members and officers must endeavor to live their lives in a manner consistent with the *Statement of Faith* and must exemplify the highest standards of morality as set forth in Scripture. Members & officers must share Insight Women's Center's commitment to the sanctity of all human life and to Biblical standards of sexual purity.

IV. Membership

4.1. Membership requirements. Chapter membership is open to all KU students who agree with the purposes enumerated in **Article II**; agree to and affirm the *Statement of Faith* set forth in **Article III**; and submit a membership application that is accepted by INSIGHT WOMEN'S CENTER. Attendance at Chapter meetings does not confer Chapter membership.

4.2. Eligibility to vote. Only Chapter members are eligible to vote on any Chapter business. Precise matters upon which members will vote are to be determined by the Leadership Team in consultation with the IWC Executive Director.

V. Officers

5.1. In general. The Chapter must consist of at least three officers who are enrolled as students at the School. Insight Chapter officers shall encourage local attendees to become Chapter members. A Chapter officer who for any reason ceases to be a student at the School shall immediately cease to be an officer of the Chapter.

5.2. Officer duties. The following offices and their duties are stated for the use of those holding office. Since a Chapter may consist of as few as three people, it is understood that the offices of Secretary and Treasurer may be combined.

President. The President shall preside over the Chapter business meetings and meetings of the Officers. The President shall operate as the Chapter's representative to the School community and to the public at large in all matters for which a formal representative is required or appropriate. The President shall also serve as the Chapter's primary contact person with Insight Women's Center Campus Coordinator and shall advise the local Campus Coordinator of any significant operational or policy conflicts or other problems with the Chapter or between the Chapter and another entity.

Vice President. The Vice President shall assist the President in the discharge of his or her duties, as the President may direct, and shall perform such other duties as from time to time may be assigned to him or her by the President. In the absence of the President, or in the event of the President's inability or refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have all the power of, and be subject to all the restrictions upon, the President.

Secretary. The Secretary shall maintain all non-financial records of the Chapter, and shall be responsible for preparing minutes of all meetings.

Treasurer. The Treasurer shall maintain all financial records of the Chapter, including (but not limited to) all records of the payment of funds, deposits, and disbursements from the Chapter's bank account(s) pursuant to the procedures described in **Article VIII**.

Other Officers. Any other Chapter officers appointed pursuant to this **Article** shall have such duties as are assigned to them by the President.

5.3. Bearing Witness to Christ. All members are expected to bear witness to Jesus Christ through their adherence to the *Statement of Faith* and Paragraph **3.2**. This expectation is particularly incumbent upon Chapter officers.

5.4. Transition of authority. To insure the continual & ongoing well-being of the Chapter, outgoing officers shall facilitate the orderly transition of authority by taking adequate time in the Winter and Spring to train new officers. The Chapter shall implement a procedure to insure the selection/appointment of at least three new officers by April 1 of each year.

5.5. *Forcible removal of an officer.* The removal of a current officer prior to the end of term requires a 75% majority vote of Chapter members. Insight Women’s Center and/or the Campus coordinator have authority to remove an officer without vote of Chapter members if there has been a violation of the *Statement of Faith* and/or a moral issue.

VI. Chapter Advisor

6.1. *Chapter Advisor.* The Chapter officers shall identify a Chapter Advisor from the School faculty or from Insight Women’s Center. The Chapter Advisor must agree to and affirm the *Statement of Faith* in **Article III** and exemplify the same high standards of Biblical morality as set forth in Paragraphs **3.2** and **5.3**. The officers shall meet with the Advisor on a regular basis and shall keep him/her informed of Chapter meeting, special events, financial matters, problems within the Chapter or the School, and other relevant matters.

6.2. *Chapter School Advisor.* The Chapter officers may need to identify a School Advisor depending on the School’s requirements. If the School requires the Chapter advisor to be a University employee or faculty member, the Chapter will seek such an Advisor who can also meet all provisions of Paragraph **6.1**. If the Chapter is unable to find a Chapter Advisor who meets both the provision of Paragraph **6.1** and the School requirements, the Chapter may only then identify a Chapter School Advisor (for administrative purposes), in addition to identifying a “*spiritual*” Chapter Advisor for IWC purposes, pursuant to Paragraph **6.1**.

VII. Meetings

7.1. *General.* Chapter meetings shall be held with such frequency to accomplish the mission and purposes enumerated in **Article II**; at a minimum, four general meetings shall be held during each school year. The officers, in consultation with Chapter members, IWC’s Campus Coordinator, and Campus Advisor shall determine the frequency, time, place, and agenda of each meeting and shall insure that adequate notice is given of each meeting.

7.2. *Attendance.* All students and faculty are welcome to attend public Insight @ KU Chapter meetings & events. The privilege of attendance does not depend on one’s race, age, disability, color, national origin, religion, race, sex, veteran status, or sexual orientation or behavior.

VIII. Finances

8.1. *General.* The Chapter may raise revenues through contributions, fundraising activities, or applying for any funds available to student groups. A Chapter shall never charge dues. If the Chapter chooses to raise revenues, it shall insure that the highest standards of Christian morality and financial integrity are met. At a minimum, the Chapter shall: 1) maintain its funds in a segregated checking or savings account managed to School standards; 2) require signatures of two officers to write checks or withdraw funds; 3) incur financial obligations only when there is sufficient funding to honor obligations; 4) pay all debts in a prompt manner; and 5) maintain accurate financial records showing all receipts and expenditures and all assets and liabilities of the Chapter. Upon request, the Chapter’s financial records shall be made available to any IWC staff member.

8.2. Distribution of assets upon Chapter dissolution. Upon Chapter dissolution by termination of this CONSTITUTION or otherwise, all funds and other Chapter assets shall be distributed exclusively for charitable or educational purposes, or to IWC or other organizations exempt from federal taxes under Section 501(c)(3) of the Internal Revenue Code.

IX. Restrictions on Activities. The Chapter shall not carry on any activities prohibited by Insight Women's Center under its bylaws or by Sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code. Without the prior written consent of IWC, the Chapter shall not: 1) be a voluntary party in any litigation; 2) lobby (and this includes publishing or distribution of statements); or 3) participate or intervene in any political or judicial campaign on behalf of any candidate for elective office. No part of the net income of the Chapter shall inure to the benefit of its officers or other private persons, except that the Chapter shall be authorized to pay reasonable compensations for service actually rendered and to make payments and distributions in furtherance of its purposes.

X. Affiliation Process. To become a student chapter of Insight Women's Center, at least three officers who are students in good standing must sign this Constitution and submit the original to the Insight Women's Center office. Either party may terminate this status at any time by written notice to the other party.

XI. Amendments, Interpretation, and Commitment to Excellence

11.1. Amendments. The Chapter may amend this Constitution by a 75% member vote, provided however, that no amendment shall have any force or effect unless and until it has been approved in writing by Insight Women's Center.

11.2. Interpretation. Any conflict or disagreement among Chapter officers or members as to the meaning or interpretation of this Constitution shall be submitted in writing to IWC. Insight Women's Center's decision resolving the conflict or disagreement shall be final.

11.3. Commitment to Excellence. This Chapter provides fully engaged students with opportunities to become competent in: critical thinking, ethical reasoning, self-awareness, engagement, diversity, and leadership.

See Bylaws on the following sheet.

Bylaws
Insight @ KU

Section I - Membership requirements and qualification

- a. Open to all students at the University of Kansas who agree to help a woman continue her pregnancy and education and to share the love, hope, and truth of Jesus Christ, both in word and deed.
- b. Agree to and affirm the Statement of Faith set forth in Article III of the Constitution.
- c. Submit a membership application that is accepted by Insight Women's Center.
- d. Attend and complete membership training.
- e. Attendance at Chapter meetings does not confer Chapter membership.

Section II - Powers and Duties of Officers:

President:

1. Re-register student group each year, and set up student group email and/or webpage account.
2. Work with student government on obtaining funding for the upcoming year.

Vice-President:

1. Responsible for chairing all meetings and disseminating minutes for the group.
2. Oversee fundraising duties the group may be involved with.

Treasurer:

1. Must create/maintain student group bank account with the Comptroller's Office on campus.
2. Must work with the student government on purchases from student government funding.
3. Prepare all documents necessary for funding opportunities (i.e student government, Coca-Cola, etc.)

Secretary

1. Must maintain all non-financial records of the Chapter, and is responsible for preparing minutes of all meetings.

Section III - Qualifications necessary to hold office in the Insight @ KU are as follows:

- a. Officers must be a member in good standing with the organization.
- b. Officers must have and maintain a cumulative GPA of 2.0 or higher.
- c. Officers cannot be on academic or citizenship probation.
- d. Officers must have completed one semester at the University of Kansas.
- e. Officers are to live their lives in a manner consistent with the Statement of Faith and must exemplify the highest standards of morality set forth in Scripture.
- f. Officers must share Insight Women's Center's commitment to sanctity of human life and to Biblical standards of sexual purity.

Section IV - Elections and Nominations

- a. Elections are held before April 1st and shall take place at a regularly scheduled meeting of the organization at which a quorum is present. At least one week's notice shall be provided for any meeting at which an election is to be held.
- b. Nominations for officers shall be made at the regular meeting immediately preceding the election. Nominations may also be made from the floor immediately prior to the election for each office. Members may nominate themselves for an office.
- c. Officers shall be elected by majority vote. If no candidate receives a majority vote, a runoff election shall be held between the two candidates receiving the highest number of votes.

Section V - University Advisor(s)

- a. The advisor shall fulfill the responsibilities specified in the University of Kansas Student Organizations Handbook. Advisors shall serve on an academic year basis or until their successor has been selected.

Section VI - Meetings and Voting

- a. Regular meetings shall be four times during the academic year.
- b. All students and faculty are welcome to attend public Insight @KU Chapter meetings and events.
- c. The privilege of attendance does not depend on one's race, age, disability, color, national origin, religion, race, sex veteran status, or sexual orientation or behavior.
- d. Only Chapter members are eligible to vote on any Chapter business including but not limited to, definition of its message to the university community, amendment of the constitution, and election and removal of its officers.

Section VII - Impeachment

- a. The removal of a current officer prior to the end of the term requires a 75% majority vote of Chapter members.
- b. Chapter Officers and Campus coordinator have the authority to remove an officer without vote of Chapter members, if there has been a violation of membership requirements.

Section VII - Amendments

- a. The Chapter may amend this Constitution by a 75% member vote, provided however, that no amendment shall have any force or effect unless it has been approved in writing by Insight Women's Center.